Australia Awards Scholarships Application
Instructions – 2018 Intake Myanmar

Before applying for a scholarship, you **must** read the Australia Awards Scholarships Policy Handbook (Handbook) and your Country's (or Regional) profile, available on the Department of Foreign Affairs and Trade (DFAT) website (see below) or from the relevant DFAT/Managing Contractor's office.

Please apply online: https://oasis.dfat.gov.au

or via email: australiaawards.myanmar@dfat.gov.au (note please only submit one application)

You **must** complete all fields marked with an *.

> Applications **must** be completed in English.

> For "Yes" or "No" questions, indicate your response with an "X" in the appropriate box.

> Hardcopy applications will be accepted only when online and email applications are not possible. Hardcopy application forms and of **all** attached documents **must** be submitted to the Australian Embassy in Yangon by the **30 April 2017**.

> **DO NOT** send applications to universities or other institutions in Australia.

> Scholarships will be offered only to those whose course of study will contribute to the long-term development needs of Myanmar. A list of the development priorities is shown in the country profile available from the Australian Embassy Yangon or via email australiaawards.myanmar@dfat.gov.au.

> DFAT's website includes a list of Australian tertiary education institutions that may host awardees. Course of study information is available directly from the institutions' websites or the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) website (see below). You must research course specific requirements on the institutions website.

> You may provide two preferences for courses of study. You should consider two institutions rather than two courses at the same institution, just in case you do not meet the admissibility requirements of the first institution.

> If your application is successful, you will be required to sign a contract with the Commonwealth of Australia and be bound by the conditions of the scholarship. A full list of the conditions is contained in the Australia Awards Scholarships Policy Handbook. Please note that DFAT reserves the right to change these conditions at any time.

> Submitting an application **does not guarantee** that you will receive a scholarship.

Useful websites and contacts

Australia Awards Myanmar: australiaawards.myanmar@dfat.gov.au

Australian Embassy Yangon: 88 Strand Road Kyauktada Township, Yangon Ph 01 246 462 Ext 116 or 233

Australia Awards: www.australiaawards.gov.au/

DFAT: http://dfat.gov.au/pages/default.aspx

Visas – Department of Immigration and Border Protection: http://www.border.gov.au/

Studying in Australia: http://www.studyinaustralia.gov.au/

CRICOS: http://cricos.education.gov.au/

IELTS: http://www.ielts.org/

TOEFL: http://www.ets.org/toefl

Australia Awards Scholarships Application

1. Personal details

Details given in this section must match your passport, birth certificate or other official identification documents.

Note: If you have only one name, enter it in both fields.

* Denotes mandatory field

Title*	☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr ☐ Other (Please specify)
Family name*	
Given names*	

Date of birth*	/ / dd/mm/yyyy	Place of birth* (State/province)	
Gender*	☐ Male ☐ Female ☐ Other (*Indeterminate/ Intersex/ Unspecified*)	Ethnic group (optional)	
Country of citizenship*			

Note: You must be a citizen of one of the eligible participating countries.

Do you have dual citizenship?*	☐ Yes ☐ No
2nd country of citizenship	

Note: If you are a citizen of Cook Islands, Niue or Tokelau and are entitled to hold a New Zealand passport, please do **not** list New Zealand as your first or second country of Citizenship.

Which country are you living in now?*	
Have you applied, or are you intending to apply, for permanent residency or citizenship in Australia or New Zealand?*	☐ Yes ☐ No
National Identity Number	

Note: Provide if applicable to your country.*

Passport no. (provide if you have a passport).*		Issue date / /
		Expiry date / /

2. Contact details*

Residential address

Please check that your contact details are correct. If you cannot be contacted, your application will not proceed.

* Denotes mandatory field

Address line 1			
Address line 2			
Address line 3			
Town/City		Postal code (if any)	
State/Province			
Country			

Mailing address

Provide details only if different from your current residential address

Address line 1			
Address line 2			
Address line 3			
Town/City		Postal code (if any)	
State/Province			
Country			

Phone and email Provide at least one contact number.

Home phone no.	
Mobile no.	
Primary Email	
Work phone no.	
Fax	
Alternate Email	

3. Spouse details

If you have dependants (spouse and/or children under 18 years of age only), provide their details even if they will not accompany you to Australia. A spouse is the person you are married to or a de facto partner (including same-sex partners).

Note: Scholarships do **not** provide financial support for accompanying dependants. You can get information on your responsibilities for your dependants, should they live with you in Australia during your scholarship, from the Department of Immigration and Border Protection website or by contacting the institution where you want to study.

Not applicable	

Family name*	
Given names*	

Note: Provide family name and other names as they appear in your spouse's birth certificate, passport or other official identification document*

Date of birth*	/ / dd/mm/yyyy
Gender*	☐ Male ☐ Female

Passport no. (Provide if spouse has a passport*)		Issue date / /
		Expiry date / /
Country of citizenship*		
Will your spouse accompany you to Australia?*	☐ Yes ☐ No	

4. Children details (attach a separate list if there is not enough space)

Provide details of any dependent children and indicate if they will join you in Australia.

A dependent child is your, or your spouse/partner's child or stepchild who is not married or engaged to be married or in a de facto relationship and has not turned 18 years of age.

Note: Scholarships do **not** provide financial support for dependants accompanying you to Australia. Information on your responsibilities for any children that will live with you in Australia during your scholarship can be obtained from the Australian Government Department of Immigration and Border Protection website or by contacting the institution where you want to study.

Not applicable	

Child 1

Family name*	
Given names*	
Date of birth*	/ / dd/mm/yyyy
Gender*	☐ Male ☐ Female

Passport no. (Provide if child has a passport*)		Issue date / /
		Expiry date / /
Will this child accompany you to Australia?*	☐ Yes ☐ No	

4. Children details (continued)

Child 2

Family name*	
Given names*	
Date of birth*	/ / dd/mm/yyyy
Gender*	☐ Male ☐ Female

Passport no. (Provide if child has a passport*)		Issue date / /
		Expiry date / /

Will this child accompany you to Australia?*	☐ Yes ☐ No

Child 3

Family name*	
Given names*	
Date of birth*	/ / dd/mm/yyyy
Gender*	☐ Male ☐ Female	

Passport no. (Provide if child has a passport*)		Issue date / /
		Expiry date / /

Will this child accompany you to Australia?*	☐ Yes ☐ No

Child 4

Family name*	
Given names*	
Date of birth*	/ / dd/mm/yyyy
Gender*	☐ Male ☐ Female

Passport no. (Provide if child has a passport*)		Issue date / /
		Expiry date / /

Will this child accompany you to Australia?*	☐ Yes ☐ No

Child 5

Family name*	
Given names*	
Date of birth*	/ / dd/mm/yyyy	Gender* ☐ Male ☐ Female
Passport no.		Issue date / /

(Provide if child has a passport*)		Expiry date / /
Will this child accompany you to Australia?*	☐ Yes ☐ No	

5. Emergency contact details*

Provide details of a person who can be contacted in case of an emergency. This may be a relative or a friend.
* Denotes mandatory field

Title*	☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr ☐ Other (Please specify)		
Family name*			
Given name*			
Gender*	☐ Male ☐ Female		
Relationship to you*			
Home phone*		Work phone	
Mobile phone		Fax (if any)	
Email 1			
Email 2			
Address line 1			
Address line 2			
Address line 3			
Town/City			
State/Province		Postal code (if any)	
Country			

Note: Please check that the contact details are correct

6. Previous scholarships (attach a separate list if there is not enough space)

Only include details of tertiary education scholarships or fellowships.
Do not enter details if the scholarship did not lead to a formal qualification.

Have you previously been awarded a scholarship or a fellowship?*	☐ Yes ☐ No		
1. Scholarship/fellowship title			
Start date		End date	
Qualification (if applicable)			
Institution		Country	End date	

2. Scholarship/fellowship title

Start date		End date	
Qualification (if applicable)			
Institution		Country	End date	

7. Scholarship applications

What other scholarships are you going to apply for this year?
Note: Applying for more than one scholarship does not make you ineligible to apply for a scholarship.

Have you previously applied for a DFAT (formerly AusAID) scholarship but were unsuccessful?*	☐ Yes ☐ No

If '**Yes**', in which years did you apply and were you interviewed? (approximately 100 words limit)

8. Proposed study

DFAT will consider offering you a scholarship only if your course of study will contribute to the development needs of your country. A list of priority fields is available in the relevant country or regional profile on the DFAT website (http://dfat.gov.au/people-to-people/australia-awards/Pages/participating-countries.aspx).

DFAT's website includes a full list of Australian institutions that are eligible to host Awardees. You need to decide which institution you want to attend and choose an appropriate course. To find out about the content of specific courses, you need to research the individual institution website.

You should choose two preferences. You are encouraged to choose two different institutions rather than two different courses at the same institution. If your application for your first preference is unsuccessful, DFAT will forward your application to your second choice of institution. **The CRICOS code** for your course can be found on the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) Website http://cricos.education.gov.au/.
* Denotes mandatory field

Preference 1

CRICOS code*			
Course title*		Institution*	
Type of study (e.g. Coursework, Research, Combination)*		Level of study (e.g. Bachelor, Masters, PhD)*	

Course duration (weeks)*		Institution's minimum English language proficiency required for the course (IELTS, TOEFL or PTE Academic)*	

Proposed study (continued)

Preference 2			
CRICOS code*			
Course title*		Institution*	
Type of study (e.g. Coursework, Research, Combination)*		Level of study (e.g. Bachelor, Masters, PhD)*	
Course duration (weeks)*		Institution's minimum English language proficiency required for the course (IELTS, TOEFL or PTA Academic)*	

Research proposal details (research applicants only)

Complete this section if the studies will be by **Research** or a combination of **Research and Coursework** (e.g. Doctorate or Masters by Research). Otherwise proceed to question 9.

Answers should be concise but sufficient to explain the nature of your research proposal to the selection panel. **Please note word limits. Anything over this limit will <u>not</u> be considered.**
* Denotes mandatory field

Not applicable	

Research title (approximately 30 - 50 words limit)*
Objectives (150-200 word limit)*
Significance and possible application of your proposed research to your country's development (approximately 150-200 word limit)*
Proposed research method (approximately 150-200 word limit)*

Research proposal details (continued)

Does your proposed research include fieldwork?*	☐ Yes	☐ No	☐ Not sure

If `**Yes**' please provide a description of the fieldwork you will be undertaking (approximately 200 words limit).

What is the duration of your proposed fieldwork in weeks? (if known)	weeks
Proposed supervisor/s	
Where do you propose to undertake the fieldwork?	

9. Qualifications*

List qualifications (whether complete or not) by level of study, starting with the highest.
If you have not completed your studies please list your anticipated end date. One certified copy of any complete or incomplete official transcripts, certificates and certified copies of English Language translations must be included with each application form. **Any documents not in English must be translated**. Add an extra page if there is insufficient space.
* Denotes mandatory field

1. Qualification name

Level of study	☐ Secondary (High School)	☐ Vocational/technical
	☐ Undergraduate	☐ Postgraduate

Name of institution	
Country	State/Province
Language of instruction	

Status	☐ Complete	☐ Pending results	☐ Incomplete

Start date	/ /	End date	/ /

2. Qualification name

Level of study	☐ Secondary (High School)	☐ Vocational/technical
	☐ Undergraduate	☐ Postgraduate

Name of institution	
Country	State/Province
Language of instruction	

Status	☐ Complete	☐ Pending results	☐ Incomplete

Start date	/ /	End date	/ /

3. Qualification name

Level of study	☐ Secondary (High School)	☐ Vocational/technical
	☐ Undergraduate	☐ Postgraduate

Name of institution	
Country	State/Province
Language of instruction	

Status	☐ Complete	☐ Pending results	☐ Incomplete

Start date	/ /	End date	/ /

10. English language details*

Refer to the Australia Awards Scholarships Policy Handbook, Country Profile and the institution for specific English Language requirements. *** Denotes mandatory field**				
Is English your first language?	☐ Yes	☐ No		
If `**Yes**' go to next section. If `No' answer the following questions:				
Was English the language of your highest level of study?	☐ Yes	☐ No		
If `**Yes**', provide a statement from the institution verifying the language of instruction.				
Have you taken an IELTS, TOEFL or PTE Academic?	☐ Yes	☐ No		
If `**Yes**', provide the test results.				
Test name (IELTS, TOEFL or PTE Academic)		Date test taken	/ /	Overall score	
Reading Score	Writing Score		Listening Score	Speaking Score	
If 'No', when do you expect to complete the test?	/ /		Test		

11. Computer literacy*

Please answer the following questions to the best of your ability. This will assist Australian institutions to decide whether to provide additional tuition. *** Denotes mandatory field**				
Are you computer literate?	☐ Yes		☐ No	
How regularly do you use a PC/computer?	☐ Monthly ☐ Daily ☐ Weekly ☐ Occasionally			
Do you have experience with the following software?				
Word processing software (e.g. Word)?	☐ Yes	☐ No	Spreadsheet software (e.g. Excel)?	☐ Yes	☐ No
Database software (e.g. Access)?	☐ Yes	☐ No	Operating systems (e.g. Windows 2000)?	☐ Yes	☐ No
Presentation software (e.g. PowerPoint)?	☐ Yes	☐ No	Email software (e.g. Outlook)?	☐ Yes	☐ No
Internet browsers (e.g. Internet Explorer)	☐ Yes	☐ No	Statistical packages (e.g. SPSS or Minilab)	☐ Yes	☐ No

12. Computer training details

Course name 1				
Start date	/ /		End date	/ /
Course name 2				
Start date	/ /		End date	/ /
Not applicable				

13. Current employment

Current employment may include work experience and voluntary work. Please enter 'Not Applicable' in the 'Position Title' if you are not currently employed.
* Denotes mandatory field

Are you currently employed	Yes ☐ No ☐
If '**Yes**', please provide details below	
Position title*	
Organisation name*	
Organisation address	
Date commenced*	/ /
Sector/organisation type*	☐ Government/public ☐ NGO /civil society ☐ Private
Current duties and responsibilities (approximately 80-100 words limit*)	

Do you intend to return to this organisation after your scholarship in Australia?* *** Denotes mandatory field**	☐ Yes ☐ No

If '**Yes**', how will this scholarship contribute to the organisation's human resource development needs? (approximately 80-100 words limit)*

If '**No**', what are your plans when you finish your studies? (approximately 80-100 words limit)*

(blank boxed area)

14. Previous relevant employment

Only provide previous employment that is **relevant** to your application. Employment history should also include work experience, community work and voluntary work.

1. Previous position

Position title	
Organisation name	
Organisation address	

Start date	/ /	End date	/ /

Duties/responsibilities (approximately 80-100 words limit)

(blank answer area)

14. Previous relevant employment (continued)

2. Previous position

Position title	
Organisation name	
Organisation address	

Start date	/ /	End date	/ /

Duties/responsibilities (approximately 80-100 words limit)

15. Supporting statement*

Limit your answers to approximately 400 words (2000 characters) per question. Attach a page if not enough room on this form. **Please note word limits. Anything over this limit will not be considered.**
*Denotes mandatory field

1. How did you choose your proposed course and institution?*

2. How will the proposed study contribute to your career?*

3. How have you contributed to solving a challenge and to implementing change or reform?*
(Be specific and include: what aspect/s of your leadership knowledge, skills and practice you consider to be well established and effective; which people or organisations you worked with to solve the problem; and what creative methods were used.)

15. Supporting statement (continued)*

4. Please

a) give up to three practical examples of how you intend to use the knowledge, skills and connections you will gain from your scholarship. Possible tasks can be personal and/or professional; and*

b) list any possible constraints you think may prevent you from achieving these tasks.*

5. Please indicate the development theme that is <u>most</u> relevant to your application, even though it may be relevant to more than one.*

☐ Disability

☐ Disaster risk reduction

☐ Economic growth

☐ Education

☐ Environment

☐ Food security

☐ Gender equality

☐ Governance

☐ Health, HIV/AIDS, pandemics

☐ Infrastructure

☐ Regional stability

☐ Rural development

☐ Agriculture and fisheries

☐ Water & sanitation

6. Do you currently have any connection or relationship to any staff employed at DFAT Posts or with DFAT's managing contractors?*
* Denotes mandatory field

☐ Yes   ☐ No

If `**Yes**' please specify.

7. Are you subject to any criminal or civil proceedings that are currently awaiting legal action?* *** Denotes mandatory field**	☐ Yes ☐ No

If `**Yes**' please specify. Information provided here will not necessarily disqualify you from being considered for a scholarship.

Limit your answers to 330- 400 words. Attach a page if not enough room on this form. **Please note word limits.**

8. Have you even been convicted of an offence in any country (including any conviction which is now removed from official records)* *** Denotes mandatory field**	☐ Yes ☐ No

If `Yes' please provide detail of the incident. Information provided here will not necessarily disqualify you from being considered for a scholarship.

Limit your answers to 400 words. Attach a page if not enough room on this form.

9. Do you identify as having a disability*? *Under Australian law, disability includes physical, intellectual, psychiatric, sensory, neurological, learning disabilities, physical disfigurement, and the presence in the body of disease-causing organisms	☐ Yes ☐ No

DFAT strongly encourages applications from people with disability who are otherwise eligible for a scholarship. Under the Disability Discrimination Act, Australian education institutions have to provide 'reasonable adjustments' to students with disability to assist access to study. To assess the likely support needs, appropriate assistance, and the capacity of relevant institutions to provide the assistance, awardees with a disability/special need must provide details of the disability and/or special need when they accept their offer. This information is bound by Australian privacy laws and will be disclosed only for the purpose of facilitating an accessible barrier-free learning environment.
Modifications to physical or learning environments, including additional educational supports such as sign interpreters and captioning, may be available depending on the relevant Institution's capacity. DFAT will advise the Institution of any special requirements associated with an Awardee so that the Institution can pass these details to the Institution's Disability Liaison Officer prior to the Awardee arriving on-campus. Where an Institution is not able to provide the assistance requested, other Institutions may be recommended.

If **yes**, please provide details if you require special assistance or equipment to participate in the scholarship selection processes or to live and undertake studies in Australia?

16. Professional memberships

The associations and organisations of special interest may include community, cultural, political, scientific, professional and/or educational.				
1. Organisation Name				
Start date	/ /	End date		/ /
Highest position held (if any)				
2. Organisation Name				
Start date	/ /	End date		/ /
Highest position held (if any)				
3. Organisation Name				
Start date	/ /	End date		/ /
Highest position held (if any)				

17. Communication*

Where did you <u>first</u> learn of the Australia Awards? (tick <u>one</u> box)
* Denotes mandatory field

☐ DFAT Scholarship recipient	☐ Australia Awards website	☐ DFAT or Managing Contractor's Office
☐ Friend, relative or colleague	☐ DFAT website	☐ Home institution or university
☐ Alumni Association	☐ Australia Awards Country website	☐ Workplace or nominating authority
☐ Australian Embassy	☐ Australian institution or university (specify below)	☐ Publication, radio, TV (specify below)
		☐ Other

18. Checklist of documentary evidence

Please note: You are responsible for providing all supporting documents. If you do not provide all required documents your application will be rejected.

> **EACH** copy of the application form should have **certified*** copies attached of the relevant documents listed below.

> Where original documents are not in English, you must provide **certified*** copies of official English translations.

Required documentation: please tick if you have attached the following documents in support of your application.

All applicants:

Proof of citizenship i.e. birth certificate /passport if available and photographic identification i.e student card drivers licence if passport is not available.	☐ Yes	
Certified copies of academic transcripts. Where they are not in English please provide an English translation	☐ Yes	

Vocational, technical and undergraduate study applicants:

Official secondary school results	☐ Yes	☐ N/A
Official English translations of school results	☐ Yes	☐ N/A

Postgraduate study applicants:

Official post-secondary and tertiary certificates/degrees	☐ Yes	☐ N/A
Official translations of post-secondary and tertiary certificates/degrees	☐ Yes	☐ N/A
Official post-secondary and tertiary transcripts of results	☐ Yes	☐ N/A
Official translations of post-secondary and tertiary transcripts of results	☐ Yes	☐ N/A
Referee reports	☐ Yes	☐ N/A

Research applicants only:

Reports from two academic referees (if not available, please explain why)	☐ Yes	☐ N/A
If you are applying to undertake a PhD, you must provide a letter from a potential supervisor in Australia stating their in-principle support for the research proposal	☐ Yes	☐ N/A
List of relevant publications	☐ Yes	☐ N/A

Other:

IELTS, TOEFL or Pearson Academic results	☐ Yes	☐ N/A
Curriculum Vitae	☐ Yes	☐ N/A
Any documents as specified on country/regional profile. Please refer to the DFAT website or seek advice from the relevant DFAT office/Managing Contractor.)	☐ Yes	☐ N/A
Any other relevant documents in support of your application.	☐ Yes	☐ N/A

Please list:

*Certified: a statement by an authorised person that the document has been sighted and the copy has been sworn to be a true copy of the original. An authorised person is either the official records department of the institution that originally issued the documents, an Australian overseas diplomatic mission, a Notary Public. For further details on document certification, please refer to the Scholarships Policy Handbook or contact a DFAT officer/or a Managing Contractor at the Australian Diplomatic Mission for your country of citizenship.

19. Applicant's authorisation, agreement, declaration and signature*

Authorisation

DFAT must comply with the *Privacy Act 1988* in relation to the personal information you have provided in this form.

By submitting this form I authorise DFAT, or its appointed managing contractor, to access and/or obtain information, including copies of any of my relevant academic records/reports from the education institution(s) that I have attended for the following purposes:

- for use in the selection process for an Australia Award
- to monitor my academic performance at my host institution while studying under an Australia Award
- to brief relevant Australian officials, Ministers and members of Parliament.

I consent for DFAT, or its appointed managing contractor, to share this application form and supporting documents with the government of my country of citizenship, if the government is involved in the Australia Awards scholarship selection process.

Should I receive an Australia Award I consent:
a) to the Australian Government using and disclosing extracts of my application (relating to my academic background and achievements, leadership skills and my proposed study program in Australia) in promotional material in hardcopy and on the Internet. I note that promotional material may include, but is not limited to, media releases and information circulated to DFAT's offshore Posts and Australian education institutions, concerning the Australia Awards.

b) to my personal information and that of my family members and dependants, including sensitive information as defined in the Privacy Act 1988, being collected, handled, used and disclosed by and exchanged between DFAT, other government agencies including Australian immigration authorities, Australian education institutions, partner organisations (including managing contractors and sub-contractors), medical insurers, medical practitioners, case managers, the home government (where applicable) and other parties, in the circumstances outlined, and for the purposes indicated, in the Australia Awards Scholarships Policy Handbook as updated from time to time.

I authorise DFAT to disclose the personal information collected in this form to other Australian Government departments and Australian education institutions for the purpose of promoting and managing the Australia Awards.

Understanding

I understand and confirm that:

- I have read and complied with the Scholarships Policy Handbook and that the contents of my application are true and correct
- DFAT has the right to vary or reverse any decision regarding a scholarship made on the basis of incorrect or incomplete information
- Decisions of the selection panel are final and confidential and no correspondence about outcomes of the selection process will be entered into.

Agreement

If successful in gaining an Australia Award, I agree that I will:

- undergo a police or character check before my Australia Award is confirmed
- immediately provide DFAT with details of any incident that may reflect badly on the prestige of an Australia Award
- act in a manner befitting a recipient of an Australia Award
- use the funds for the purposes granted
- acknowledge the assistance given by the Australian Government in any written reports, publications or publicity associated with the Award.

Declaration and acknowledgement

I declare, in submitting this application form, that the information contained in it and provided in connection with it is true and correct.

I acknowledge that giving false or misleading information is a serious offence under the *Criminal Code Act 1995* of the Commonwealth of Australia.

Full Name	Signature	Date
		/ /